RESOLUTION NO. 10417

WHEREAS, Section 1 of Resolution No. 10392 entitled RESUMPTION OF THE SYSTEM OF CONTINUING REGISTRATION OF VOTERS PURSUANT TO RESOLUTION NO. 10166 AND REPUBLIC ACT NO. 8189 FOR THE MAY 13, 2019 NATIONAL AND LOCAL ELECTIONS allows the setting-up of satellite registration offices in commercial establishments and other public places within the city/municipality;

WHEREAS, satellite registration in malls will enhance voter registration experience by providing a more comfortable and accessible venue to registrants;

WHEREAS, mall registration shall promote a gender sensitive registration system which is inclusive, participatory, and non-discriminatory and shall give preference to the members of the vulnerable sectors of society;

NOW, THEREFORE, the Commission pursuant to the powers vested in it by the Constitution, the Omnibus Election Code, Republic Act No. 8189 and other related election laws, RESOLVED, as it hereby RESOLVES, to promulgate the following procedures to be observed by the Election Officers (EOs) in the conduct of satellite voter registration in malls:

1. The EO shall coordinate and discuss with owners of malls or other commercial establishments regarding the holding of satellite registration within their premises. Once the said owner/s has expressed his/her/their consent to the same, the EO shall submit a request, together with attached logistical requirements and physical layout of the registration area, to the Provincial Election Supervisor (PES) on the establishment of satellite registration in malls or other commercial establishments at least five (5) days before the scheduled registration therein. The PES shall approve or disapprove the same. In case of approval, the approved request shall be forwarded to the RED for confirmation.

2. Upon confirmation, the PES shall then enter into a Memorandum of Agreement with the mall corporation or owner/s of the commercial establishment for the establishment of satellite registration. In National Capital Region, Davao City, and Zamboanga City, the EOs shall submit their requests to the appropriate RED for approval. If approved, the concerned RED shall enter into a Memorandum of Agreement with the mall corporation or owner/s of the commercial establishment;

3. Only the applicants who are qualified to vote in the city or municipality where the mall is situated shall be allowed to register;
4. The EO shall ensure that adequate space, including waiting area for queued applicants, shall be provided by the mall owners taking into consideration the projected number of applicants and security of the Comelec personnel, registration machines and paraphernalia;

5. No satellite registration shall be conducted in a mall owned, leased, or occupied by any officer of the government, or incumbent city/municipal/barangay official, or of any person who is related to any city/municipal/barangay official within the fourth civil degree of consanguinity or affinity, or leader of any political party, group or faction, nor in any building or surrounding premises under the actual control of any political party or religious organization;

6. Written notices of the schedule and venue of satellite registration shall be posted in the bulletin boards of the EO and of the city/municipal/barangay hall. The EO may avail of alternative information dissemination media such as TV, radio, print, and social media;

7. Arrange with the local government unit, DILG or other government agencies for the transportation of Comelec personnel, Voters Registration Machines (VRMs), forms and supplies;

8. The EO shall ensure that the database is properly backed-up before the conduct of satellite registration. EOs shall likewise ensure that the VRM, its database, and peripherals, are safe from theft, loss, and from any elements that may cause damage to the same. Access to the VRMs shall be strictly limited to the EO and Election Assistants only;

9. The EO shall develop a system to speed up the registration process in order to minimize queuing and avoid inconvenience in the processing of applications. During the registration, an express lane shall be provided to Senior Citizens, Persons with Disability, Heavily Pregnant Women, and to other individuals of similar situation. The EOs shall ensure that women who care for small children will have full access to registration process through appropriate coordination with mall owners ensuring that an area that will serve as Day Care Center will be provided, at no cost to the Commission;

10. At the close of the registration hours, the EO shall ensure that the VRMs, including its peripherals, shall not be left in the mall/commercial establishment where the satellite registration was conducted. The same shall be brought back to the Office of the Election Officer or any secure place and shall be set up again during the next scheduled satellite registration;

11. Mail registration shall be at no cost to the Commission;

12. The REDs, AREDs, and PESSs shall monitor the conduct of registration and ensure the EOs timely reportorial compliance of the required reports in their respective areas of responsibility;

13. The REDs shall submit a weekly consolidated report on approved satellite registration to the Election and Barangay Affairs Department;

14. The Education and Information Department (EID) shall be directed to cause the widest dissemination of this Resolution and its publication. The REDs, PESSs, and EOs shall likewise cause the widest dissemination of this Resolution and coordinate with the concerned citizen’s arms, local government units, barangay officials, non-governmental/civic organizations, and other vulnerable sectors/organizations in their respective areas of responsibility; and,

15. Pertinent provisions of other Resolutions of the Commission, pertaining to registration insofar as applicable and consistent herewith, shall apply.
This Resolution shall take effect seven (7) days after its publication in two (2) daily newspapers of general circulation in the Philippines.

Let the Office of the Deputy Executive Director for Operations, Election and Barangay Affairs Department, EID, REDs, PESs, and EOs implement this Resolution.

SO ORDERED.

SHERIFF M. ABAS
Chairman

AL A. PARRENO
Commissioner

On Official Business
LUIE TITO F. GUIA
Commissioner

SOCORRO B. INTING
Commissioner

On Leave
MA. ROWENA AMELIA V. GUANZON
Commissioner

MARLON S. CASQUEJO
Commissioner

ANTONIO T. KHO, JR.
Commissioner